

AGENDA of the Personnel Board of the Town of Burrillville to be held Monday, September 9, 2013 at 5:00 p.m. at the Jesse Smith Library, 100 Tinkham Lane, Harrisville, RI.

MEMBERS PRESENT: Valerie Leduc, Paul MacDonald, Charlotte Gabrielson and Robert Tetreault–Alternate Member

MEMBERS ABSENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the approval of the August 13, 2013 meeting minutes and dispense with the reading of said minutes.

APPROVAL OF INVOICES / EXPENDITURES:

- 2) Discussion, consideration and action relative to approving the Bargain Buyer invoice in the amount of \$110.00 for the Police Dispatcher advertisement.

CITIZEN COMMENT:

UNFINISHED BUSINESS to be considered and acted on:

- 3) Discussion, consideration and action relative to the Status of Lists.

NEW BUSINESS:

- 4) Discussion, consideration and action relative to filling a vacant dispatcher position.
- 5) Discussion, consideration and action relative to the dispatcher advertisement.
- 6) Discussion, consideration and action relative to filling a Probationary Police Officer position.

COMMUNICATIONS:

- 7) Memorandum from the Director of Public Works regarding the Driver/Laborer/Operator selection process.

REQUEST FOR EXECUTIVE SESSION:

- 8) Request for Executive Session from Paul MacDonald pursuant to Rhode Island Open Meeting Law [42-46-5 (a)(1)] for discussion and considerations related to job performance and testing for the position of dispatcher.

GENERAL DISCUSSION:

ADJOURN:

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).